

Project review.



Dance o'meter review		
	✓ or x	Comments
Does it target the right audience	✓	I think the questions I have asked are easy to understand and suitable for the audience they are aimed at. The form is also attractive and the colours and layout would attract the attention of younger people. I have added drop down boxes for a lot of my questions which makes it easier for the people doing the quiz to answer the questions.
Does it meet all the requirements	✓	I have included questions which relate to all the information which is needed. It is easy to use without the need of help, it doesn't show formula (only the information the users need to see), and I also added page protection which only allows the users to access cells where an answer needs to be entered.
Are the file format and resolution suitable	✓	The first and second drafts of my quiz were not PDFed for the eportfolio. If they had been PDFed like most other parts of my work then they would not be accessible via the eportfolio.
Do the individual components such as text and images work well together effectively?	✓	I used bright colours on my publication. They work well because they attract the eyes of the younger children who are the target users. I also used a mixture of pale and darker colours which also works well together because they compliment each other. With my text I used a pale colour for a background then a darker colour for the actual writing. This looks effective because it makes the text stand out.
Have I made good use of feedback	✓	I used the feedback from my test buddy to make an improved dance o'meter quiz. My test buddies feedback included: <u>Strengths</u> The colours are good and she has used the same colours as her logo. The layout is practically perfect. Jess has a wide variety of questions and they are suited for both boys and girls which is good. <u>Areas for development</u>

		<p>The colours could be a bit more girlish because the girls will think it is for boys only.</p> <p>I decided not to change my colours of the publication. I didn't think that many other colours would go with the colours I had already used. Perhaps if I had a little more time I would of experimented with colours more to find some other ones which went well with the ones I had already used.</p>
Have I only use copyright free material?	✓	I only used My logo and auto shapes. I thought it would be better to do this because it would save time trying to get permission to use pictures from the internet. Like before I would have used some more eye catching and interesting pictures from the internet if I had more time to do so.
What would you do differently next time you produce similar publications and why?		Next time I made a publication similar to this one I would perhaps make it a little less dull/dark. When you first look at my quiz the dark colours surrounding the questions strike you and grab all of your attention.

Invitation review		
	✓ or x	Comments
Does it target the right audience	✓	I have used quite bright colours on my invitation. I added my logo which makes it look very effective and when things look effective they attract the user. I added auto shapes in the form of stars along the top and the bottom of the invitation to make it look more 'fun' and interesting. I tried to minimise the amount of writing I included in the publication so not to confuse the children while they were reading it. I also included the words 'sign up now' so the user definatly new they were being invited to the event.
Does it meet all the requirements	✓	My invitation includes all the relevant information about the event. It gives all details about the event such as dates, times, location, It tells people what will happen after they submit dance o'meter results and it also includes a relevant picture from a primary source.
Are the file format and resolution suitable	✓	I PDFed my invitation documents including the word documents containing evaluations and annotations. This made it possible for my documents to be accessible through my eportfolio once I had made it as a link on the page.
Do the individual components such as text and	✓	I made my invitation have a pale background (pale yellow). This drew more

images work well together effectively?		attention to the writing and information because it was darker and therefore more eye-catching. I also used auto shapes of which the colours match the rest of the publication. With all of the colours matching it gives the publication a more professional look.
Have I made good use of feedback	✓	<p>I evaluated my invitation and also asked my test buddy to as well. I used her feedback to improve my invitation. My test buddy's feedback included:</p> <p><u>Strengths</u> I like the layout. It's simple and easy to read and see the different sections. It also makes it very eye catching. The main information that the audience needs stands out so they don't need to read the whole invitation to know where and when it is.</p> <p><u>Areas for development</u> Jess could minimize the amount of writing she has on the invite. Jess could add another colour to the invitation so it relates to both boys and girls. I think Jess could make the slogan more related to the quiz.</p> <p>I used this information to my advantage and made some changes to my publication. I minimised the amount of writing on my invitation so not to bore the user. I also changed my slogan so it related more to the dance o'meter quiz.</p>
Have I only use copyright free material?	✓	On my invitation I only used clip-art, auto shapes and an image taken by myself. I edited this image in fireworks. By changing the hue/saturation and the brightness/contrast I made my image fit in better with the invitation because of the colour scheme.
What would you do differently next time you produce similar publications and why?		I will make my publication more suited to boys. I could add a different colour to make it more suited to a wider male audience. My test buddy says I need to make it more manly!

Play list review		
	✓ or x	Comments
Does it target the right audience	✓	On the reports of my play lists I have used bright colours to attract the eye of the audience. I made my reports very plain so the songs and their information were the only thing which caught your attention.

Does it meet all the requirements	✓	I have listed all of the songs in the play list. I have added a total time at the bottom and then changed the title to either 'my play list' or 'test buddies play list'. I added the dancers name and their chosen charity. I also kept the same layout between both play lists so as not to confuse the user.
Are the file format and resolution suitable	✓	All of my documents for the reports have been PDFed except from the actual 'Access' publication. This allows the documents to be placed on the eportfolio.
Do the individual components such as text and images work well together effectively?	✓	I used a very basic and plain colour scheme for this publication. I only used pale yellow and red but I think they work well together. It draws attention to the songs and their information which is very important.
Have I made good use of feedback	✓	I used my testbuddys evaluation to change my reports appropriately: <u>Strengths</u> Colour: I think that the colour is suitable for both boys and girls. It also is in keeping with the rest of the project. Information: It gives most of the information that the report should have. <u>Areas for development</u> Layout: Rearrange the layout to fill in the big blank space and maybe change it landscape. Information: They need to include the name of the dancer, Chosen Charities, time slots and a relevant picture. I used this information to add different things to my report. I added names, charities, time slots and a relevant picture.
Have I only use copyright free material?	✓	I only used my logo in the play lists. I decided not to add pictures because I didn't want to take the attention away from the songs and information.
What would you do differently next time you produce similar publications and why?	If I had more time I would have got more people to evaluate my reports. I would also have maybe made the form more attractive.	

One screen publication review		
	✓ or x	Comments
Does it target the right audience	✓	On the power point I have included a number of things to help it attract my target user. I used my house style in the publication including colours and my logo. I also included the information and logos of the chosen charities to

		give the user all necessary information. I also added a picture and some auto shapes to make the publication
Does it meet all the requirements	✓	My power point has all the relevant slides! I have included all of the information about chosen charities and all the information needed about then event such as date, times and places. I also added a slide about sponsoring and how you will be helping the charities with our sponsor money.
Are the file format and resolution suitable	✓	I didn't PDF my publication. Although I did have to PDF all of the documents which went with it such as evaluations and annotations.
Do the individual components such as text and images work well together effectively?	✓	I used colours which all match and go well with each other. I also used images which I edited to suit the colour scheme. I added timings and custom animation to make all of the publication flow and work well together. I also added screen transitions and used loop continuously to make the publication keep repeating over and over.
Have I made good use of feedback	✓	<p>I used my test buddies feedback to make an improved power point publication:</p> <p><u>Strengths</u></p> <p>The layout of each slide is very effective. The background colours you have used are eye-catching and will appeal to children.</p> <p>The information you have provided is suitable for both adults (as it is very informative) and children (the language is easily accessible).</p> <p>The auto shapes you have used look fantastic! I like the way you have used a rounded rectangle and a dotted rectangle together 😊</p> <p><u>Areas for development</u></p> <p>You could add a border around your photo on the first slide.</p> <p>You could add some "fun", dance or music related ClipArt pictures to the slides to appeal to children.</p> <p>You could make key words stand out by making them a different colour & larger font size?</p> <p>I added some clipart to some of my slides and added a border round my photo. I also changed key words to a different colour.</p>
Have I only use copyright free material?	✓	I only used clipart and my own image.
What would you do differently next time you produce similar publications and why?		I don't think I would do much different on another power point presentation. I like the outcome of this one and am very pleased with it.

Sponsor form review		
	✓ or x	Comments
Does it target the right audience	✓	I have included a very large picture in the background of my sponsor form. I also included an example in the first row of the form. I included a mixture of colours which all went well with each other and I tried to use colours which appealed to boys and girls! I included all of the information about the event and made sure everything that was needed to no be there.
Does it meet all the requirements	✓	I have used rows and columns which have enough room for the users to write in and enough room for their details to be easily read.
Are the file format and resolution suitable	✓	I PDFed the sponsor form and all of the evaluating documents which went with it. This enabled my form and other documents to be accessed through my eportfolio.
Do the individual components such as text and images work well together effectively?	✓	I think the layout of my form does work quite well together. The colours and match and they do not clash. I added colour to the most important words in the text which looks quite effective and it also draws the reader's attention to the most important things on the page.
Have I made good use of feedback	✓	<p>I used feedback from my test buddy to change my sponsor form according to what she wrote:</p> <p><u>Strengths:</u></p> <p>Colour: The colour at the top of the sponsor form makes it stand out and interesting and it appeals to both boys and girls.</p> <p>Layout: The layout is simple and easy to read. And all the information is there.</p> <p>Picture: I think the picture in the background is effective. The picture makes the form stand out more and get peoples attention.</p> <p><u>Areas for development:</u></p> <p>Example: Jess could put an example on her form.</p> <p>Table: Jess could make the table bigger so they have more room to write in.</p> <p>Key words: change the key words to a different colour.</p> <p>I added an example to my sponsor form publication. This then helps anyone who is confused with how to fill the form in.</p>

Have I only use copyright free material?	✓	I only used pictures from clipart. I have permission to use this which was received by the school.
What would you do differently next time you produce similar publications and why?		I quite like the outcome of my sponsor form. If I had more time I could of maybe experimented with different layouts and borders.

Whole project review		
	✓ or x	Comments
What you set out to achieve?	✓	I set out to advertise and create the Dance o'clock event. The event was a sponsored dance competition. I had to make a number of publications to promote and advertise the school and the event it was putting on.
To what extent have you met the objectives?	✓	Everything which has been set on the Dida website I have completed. I used the project checklists to check I had completed everything which is necessary and also tried my hardest to access extra marks.
How well did your plan work?	✓	I made an initial plan before I started any of my work. I included what the task was, what the task included, time allowed, start date, whether it was class or homework and the finish date.
How well did you manage your time?	✓	I added time allowances to ensure I never took too long on one task. I also gave my self contingency time at the end of each main task to finish off any uncompleted work I had not yet finished.
Did you choose the right people to be your test users and reviewers?	✓	My test buddy gave me some very good feedback which helped me improve my publications. The people who tested my publications also gave me good feedback and information which enabled me to edit and change my work to achieve a higher standard.
What, if anything went wrong?	✓	When I was setting the restrictions for which songs should be included in my play lists the playtime exceeded the allowed amount. I had to change my settings to decrease the playback time and the number of songs included in the play list.
What did others have to say?	✓	People who I asked told me that they thought my project looks professional and that it was well thought out. They liked the design and the colours thought it was said that some manlier colours could have been used. This would have made it appeal to a wider audience.
What improvements would you make if you	✓	I could experiment more with colours and layouts to make my project look

had time?		more effective and eye-catching and also to make it appeal to a wider target audience. I would have also experimented more when making my logo. If I did this my logo could have been more eye-catching and professional.
What would you do differently if you did the project again?		As said above I would have experimented more with colours and layouts to try and make my project look more eye-catching. I would have also experimented more with screen transitions and custom animation on my power point. This would have made my power point stand out more and be more interesting and 'fun'.

My own performance review		
	✓ or x	Comments
How well did you work during the project?	✓	I think I worked quite well during this project. I tried my best to keep to times/deadlines. As I have included times and deadlines on my plan I used it to help me keep to times dates and deadlines. I also tried to make my work look as professional as possible and made sure that the project would appeal to the correct target user.
Did you keep to deadlines and targets?	✓	I added deadlines and targets on my plan. I then used this to organise when I would do certain tasks and how long I would have to take on them. I made sure I finished all my work either in time or before the deadlines which were set on my plan.
How do you think your work on this project affected your performance in other work?	✓	By making a plan it helped me get more organised and keep on target. It helped me make sure I kept to deadlines and didn't finish work late or not at all. It also helped me organise when I would perform all of the tasks and with sub-tasks added it helped me ensure I included everything which was necessary to have.
How have you benefited from working on this project?	✓	This project has helped me develop my ICT skills hugely. I have learned to do lots of things on the computer such as making reports, making a quiz using excel, using publisher to make forms and invitations, making an eportfolio using Dream weaver, making reports play lists and using Power point to make an on-screen publication advertising the dance o'clock event.
What would you do differently if you did the project again?		If I had more time I would maybe ask more people to evaluate my project. This would give me more information and ideas of how to improve my project and make it look more professional and make it appeal more the target user. I could have also

experimented more with layouts and my house style. I stuck to the same style all the way through my project but if I made a few changes throughout the project it could perhaps have been more interesting to see and look at.